

Name _____

Tribal Affiliation/Enrollment No. _____

Street/Box No. _____

(Area Code) Telephone No. _____

City, State, Zip Code _____

Amount Paid and/or PayPal Conf. No. _____

E-Mail Address: _____

This agreement is between the DENVER MARCH POW★WOW, INC. (Committee) and the person(s) named above, hereinafter to be known as the EXHIBITOR. The Exhibitor lease on booth space will be subject to the following specifications:

- _____
(Initial) 1. The Exhibitor shall sell only authentic Indian hand-made arts and crafts/merchandise. Selling foreign-made merchandise is strictly prohibited. All questions will be directed to the Arts & Crafts Committee Chairperson.
- _____
(Initial) 2. Sale of any carnival type merchandise (e.g., wooden flutes, face painting, whistles, bows & arrows, slingshots, etc.), feathers, or food items is prohibited. Conducting raffles and soliciting monetary donations is also prohibited. FAILURE TO COMPLY WILL BE GROUNDS FOR AGREEMENT CANCELLATION AND EXHIBITOR REMOVAL.
- _____
(Initial) 3. Exhibitor will pay for booth space prior to the display or sale of any merchandise. Subletting or re-sale of booth space is not allowed. Merchandise may only be sold from the booth space.
- _____
(Initial) 4. **Check-in Time: Thursday 9:00 a.m to 2:30 p.m.** All booths should be set up by 3:30 p.m. Thursday. Vehicles are not allowed to drive into the building.
- _____
(Initial) 5. The booth hours are: **Friday: 10:00 a.m. to 10:00 p.m.; Saturday: 10:00 a.m. to 10:00 p.m.; Sunday: 10:00 a.m. to 6:00 p.m.** Exhibitors will set up in the location assigned to them by the Committee at registration. Booths must be staffed at all times. Exhibitors should be packed and out of the Coliseum by 6:00 p.m. Sunday. If Exhibitors leave before 6:00 p.m. on Sunday, they must check out with the Arts & Crafts Committee Chairperson.
- _____
(Initial) 6. **The use of the Denver March Pow★Wow, Inc., logo or name is prohibited without the consent of the Committee prior to its use.**
- _____
(Initial) 7. The highest personal conduct and integrity is expected of all Exhibitors in the vendor area and in the arena. The consumption of alcoholic beverages or use of drugs is strictly prohibited. **We have zero tolerance for discrimination in any form, verbal abuse of committee/volunteers/Coliseum staff, or any other unprofessional behavior.**
- _____
(Initial) 8. The Committee and the Coliseum, with its management, is not responsible for any lost, stolen, or damaged merchandise, and will not assume any responsibility for personal injury incurred through negligence, carelessness, misconduct, or for any other reason.
- _____
(Initial) 9. **Booth Fees must be paid in full by December 31, 2022.** No more than two booth spaces may be purchased. One 8' X 3' table and 2 chairs are included in the booth fees. Additional tables can be rented for \$20 per table. Table rental fees may be sent with booth payment. **No pop ups allowed upstairs or middle area in lower level of Coliseum.** Electricity may be purchased on site from Sturgeon Electric. The Exhibitor will pay for booth space as follows (indicate how many):

_____ 8' deep X 10' wide Space = \$600	_____ Additional Table(s) \$20 each
_____ Arcade = \$650	Do you need Table included in Fees? Yes No
- _____
(Initial) 10. Refunds will be assessed a \$200.00 service charge per booth. Refunds will not be made for cancellations made within ten days of the powwow check-in (before March 6, 2023). No shows will forfeit the booth fees. After check-in, lost or stolen vendor packets will be replaced at cost.
- _____
(Initial) 11. ALL EXHIBITORS SHALL BE RESPONSIBLE FOR THEIR OWN TAX OBLIGATIONS.

Exhibitor Signature/Date _____

Committee _____

Amount of Donation: \$ _____

Dancers Drums

**Mail application/contract with original signature to the Committee with payment.
A copy of the signed contract will be sent to you when fees are paid in full.**

===== COMMITTEE USE ONLY =====

Fees Received: _____

Contributing Sponsor Yes No

Signed Contract Mailed: _____

Location Code: _____